

Acceptable Verification for Dependent Eligibility

Spouse	<p>Tax Return: A copy of page one <u>and signed page two</u> of your 2023 1040 tax return (you may cross out wage and social security number information); it must show you filed as married (“Head of household” filing will not be accepted and will identify your spouse as “ineligible”) Page two can be substituted by an e-confirmation page if you filed your taxes electronically.</p> <p>OR</p> <p>Marriage Certificate: A copy of marriage certificate <u>AND one (1) of the following:</u></p> <ul style="list-style-type: none"> • A copy of a driver’s license (must have the same address as employee) • A copy of a joint lease or mortgage (dated in the last 12 months) • Proof of a common ownership of a motor vehicle (dated in the last 12 months) • Proof of joint bank accounts or credit accounts (dated in the last 12 months)
Domestic Partner	<p>An existing declaration of Domestic Partnership or affidavit</p> <p>AND</p> <p>Two (2) of the following documents (you may cross out any financial information):</p> <ul style="list-style-type: none"> • Proof of shared residence (via joint mortgage statement or rental agreement) • Automobile title or registration showing joint ownership of vehicle • Joint checking, credit, or investment account statement • A will and/or life insurance policy which designates the other as primary beneficiary
Child (under age 26)	<p>One of the following:</p> <ul style="list-style-type: none"> • Copy of birth certificate* • A copy of page one <u>and signed page two</u> of your 2023 1040 tax return (you may cross out wage and social security number information) <ul style="list-style-type: none"> ◦ Page two can be substituted by an e-confirmation page if you filed your taxes electronically • Court Order (must show full dependent name) • Custody documentation • Adoption papers
Child (over age 26)	<p>One of the items listed above for child(ren)</p> <p>AND</p> <p>Proof of disability from the Social Security Administration or Disabled dependent certification from Anthem Blue Cross</p>
Stepchild (under age 26)	<p>Copy of birth certificate naming your current, legally married spouse as the parent</p> <p>OR</p> <p>Copy of court-issued Qualified Medical Child Support Order</p> <p>AND</p> <p>Copy of your marriage certificate (naming the child’s biological parent as your current legal spouse)</p>
Grandchild	<p>A copy of page one and signed page two of your 2023 1040 tax return (you may cross out wage and social security number information)</p> <p>Page two can be substituted by an e-confirmation page if you filed your taxes electronically.</p>

*Documents must show employee/dependent relation and date of document. If you do not have a copy of your marriage certificate or child(ren)’s birth certificate, please contact the county office of vital records (in the county where your marriage or the birth of your child took place) to order new documents. To obtain a copy of your previous year’s taxes, you may go to www.IRS.gov (for spouse only).